

MANDEL PROPERTY SERVICES, INC.

APPLICATION FOR EMPLOYMENT

Date: _____

Name: _____ Social Security No. _____
First Middle Last

Present Address: _____ Phone No. _____
Street City State Zip Code Cell No.

Permanent Address: _____
Street City State Zip Code

IF YOU ARE NOT A U.S. CITIZEN, CAN YOU PROVIDE, UPON EMPLOYMENT, A VISA OR ALIEN REGISTRATION # TO SHOW ELIGIBILITY TO WORK? _____

IF RELATED TO ANYONE IN OUR EMPLOYMENT, STATE NAME & DEPARTMENT: _____

REFERRED BY: _____

EMPLOYMENT DESIRED

POSITION: _____ DATE YOU CAN START: _____ DESIRED SALARY: _____

ARE YOU CURRENTLY EMPLOYED? _____ IF YES, MAY WE INQUIRE OF YOUR PRESENT EMPLOYER? _____

HAVE YOU EVER APPLIED TO THIS COMPANY BEFORE? _____ IF YES, WHEN? _____

EMPLOYMENT (List last four employers with most recent one first)

Date Month & Year	Name & Address of Employer	Position & Salary	Supervisor's Name & Phone Number	Reason For Leaving
From _____ To _____				
From _____ To _____				
From _____ To _____				
From _____ To _____				

Explain any periods of unemployment in the last five years: _____

EDUCATION

	Name and Location of School	Years Attended	Degree Earned	Date Graduated	Subjects Studied
High School					
College					
Other					

What professional certificates or designations do you hold? _____

APPLICATION WILL NOT BE CONSIDERED IF THIS SECTION IS NOT COMPLETED

Have you ever been convicted of a felony? Yes ___ No ___ If Yes, state offense, date, court, place where offense occurred: _____

Have you ever been convicted of a misdemeanor? Yes ___ No ___ If Yes, state offense, date, court, place where offense occurred: _____

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CONSUMER REPORT DISCLOSURE NOTIFICATION

I _____ acknowledge that I have been informed that pursuant to my application with the Mandel Group, Inc./Mandel Property Services, Inc., an investigative consumer report which may include employment, professional and/or personal references, criminal background checks and education verification, a credit report of my personal credit history, as well as public record information, may be prepared and by my signature below hereby authorize the preparation of this report.

I understand that if this report is used as a basis for adverse action, that I will be informed, and further, that I have the right to contact the consumer reporting agency (Personnel Evaluation, Inc., 11138 W. Greenfield Avenue, Milwaukee WI 53214, 1-888-734-2727) or the credit reporting agency (CSC Credit Services, Inc., Attn: Consumer Department, 652 N. Sam Houston Parkway East, Houston, TX 77060, 1-800-392-7816) which will provide this report, to obtain a free copy of my consumer/credit report.

NOTICE: The consumer reporting agency/credit reporting agency that provides this report will not be party to any decision to take adverse action and will be unable to provide the specific reason(s) why the adverse action was taken. This notice is provided under the provisions of the Fair Credit Reporting Act [15 U.S. C S 1681]. A complete explanation of your rights under the Act may be obtained by referring to the Federal Statute. You may have additional rights under applicable State Law.

For background checking purposes only, please provide the following information:

Date of Birth: _____ **Social Security Number:** _____

Please list any other names that may be associated with your school, employment or other records and the years used:

Please list each place where you have lived or worked in the past ten years:

Years	From	To	City	County	State

Signature: _____ **Date:** _____

AN EQUAL OPPORTUNITY EMPLOYER